

# SAMPLE RÉSUMÉ #2

## **Ima Student**

123 Career Court  
Jacksonville, Florida 32246  
(904) 555-5555  
[imastudent@fccj.org](mailto:imastudent@fccj.org)

**Objective:** Marketing assistant in the communications field.

### **Education**

Associate in Science, Marketing Management  
Anticipated - May 20xx  
Florida Community College at Jacksonville, Jacksonville, Florida  
GPA: 3.6  
Dean's List – 4 semesters

### **Internship Experience**

Marketing Intern, August 2000 – January 2001  
Acme Marketing Firm, Jacksonville, Florida

- Created marketing brochures
- Prepared marketing reports
- Facilitated focus groups

### **Activities**

President, Future Marketers Club, November 2000 – present  
Member, Phi Theta Kappa Honor Society  
Member, Student Government Association, August 2000 – August 2001

### **Computer Skills**

Proficient in Microsoft Word, PowerPoint, Excel and FrontPage  
Working knowledge of Dreamweaver and Adobe Photoshop

### **Work Experience**

Career Development Center Resource Lab Assistant, August 2001 – present  
Florida Community College at Jacksonville, Jacksonville, Florida

- Maintain job announcement board
- Assist visitors in use of career center resources

