

FLORIDA STATE COLLEGE AT JACKSONVILLE

COLLEGE CREDIT COURSE OUTLINE

COURSE NUMBER:	LIS 2001
COURSE TITLE:	Use of Books and Libraries
PREREQUISITE(S):	None
COREQUISITE(S):	None
CREDIT HOURS:	1
CONTACT HOURS/WEEK:	1
CONTACT HOUR BREAKDOWN:	
Lecture/Discussion:	
Laboratory:	
Other Lecture/Activity:	1
FACULTY WORKLOAD POINTS:	1
STANDARDIZED CLASS SIZE ALLOCATION:	25

CATALOG COURSE DESCRIPTION:

This course is designed to provide students with the basic knowledge concerning the use of library materials and research methods. Students will be taught to use reference materials and given hands-on assignments.

SUGGESTED TEXT(S):	Materials for course are on reserve at circulation desk of each LRC.
IMPLEMENTATION DATE:	Fall Term, 1983 (841)
REVIEW DATE:	Fall Term, 1988 (891) Fall Term, 2002 (20031) Fall Term, 2008 (20091) - Outline Review 2007

COURSE TOPICS

CONTACT HOURS
PER TOPIC

On completion of LIS 2001, the student should be able to:

I. Locate Library/Audiovisual Materials/Services	2
A. Tour of Library	(1)
B. Tour of Audiovisual Area	(1)
II. Use Library/Audiovisual Materials	12
A. Catalog	(1)
B. LC Classification System	(1)
C. Reference Sources	(9)
D. Research Strategies	(1)
III. Be Aware of Library History/Technology	1



NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

Section 1	
COURSE PREFIX AND NUMBER: <u>LIS 2001</u>	SEMESTER CREDIT HOURS: <u>1</u>
COURSE TITLE: <u>Introduction to Libraries and Learning Services</u>	

Section 2
TYPE OF COURSE: (Click on the box to check all that apply)
<input type="checkbox"/> AA Elective <input type="checkbox"/> AS Required Professional Course <input type="checkbox"/> College Prep <input type="checkbox"/> AS Professional Elective <input type="checkbox"/> AAS Required Professional Course <input type="checkbox"/> Technical Certificate <input type="checkbox"/> Other _____ <input type="checkbox"/> PSAV <input type="checkbox"/> Apprenticeship <input checked="" type="checkbox"/> General Education: (For General Education courses, you must also complete Section 3 and Section 7)

Section 3 (If applicable)
INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES:
<input checked="" type="checkbox"/> Communications <input type="checkbox"/> Social & Behavioral Sciences <input type="checkbox"/> Mathematics <input type="checkbox"/> Natural Sciences <input type="checkbox"/> Humanities

Section 4
INTELLECTUAL COMPETENCIES:
<input checked="" type="checkbox"/> Reading <input checked="" type="checkbox"/> Speaking <input checked="" type="checkbox"/> Critical Analysis <input type="checkbox"/> Quantitative Skills <input checked="" type="checkbox"/> Scientific Method of Inquiry <input checked="" type="checkbox"/> Writing <input checked="" type="checkbox"/> Listening <input checked="" type="checkbox"/> Information Literacy <input checked="" type="checkbox"/> Ethical Judgment <input checked="" type="checkbox"/> Working Collaboratively

Section 5	
LEARNING OUTCOMES	METHOD OF ASSESSMENT
Demonstrate and understanding of resources and services offered through libraries and learning centers. <ul style="list-style-type: none"> • Understand the history and development of libraries and learning centers. • Define the purpose and operations of libraries and learning centers including specialized learning labs. • Understand the operations and resources available. • Understand the need and use of audiovisual adaptive equipment and software available. • Recognize key personnel and usage policies in these areas. 	Method: Walking tour of physical library, handouts, virtual tour of shared and individual Library and Learning Center web pages Format: In-class or online quiz
Recognize the importance of tools to effectively access and retrieve vital information and services. <ul style="list-style-type: none"> • Identify types of information to be accessed. • Articulate the rationale for security measures to safeguard information. 	Method: Access student services Format: Obtain student ID, Artemis ID, Accutrack login
Understand and utilize organization and classification system to locate a variety of information. <ul style="list-style-type: none"> • Demonstrate knowledge and order of LC classification system. 	Method: Identify call numbers, subject headings, indexes Format: Online quiz

Section 5 (Continued)		
LEARNING OUTCOMES		METHOD OF ASSESSMENT
<ul style="list-style-type: none"> Identifies a variety of print and electronic reference sources. • Summarizes the main ideas to be extracted from information gathered. • Identify general and subject-specific print reference sources by discipline. • Access print and electronic reference sources. • Reads texts and selects main ideas. • Restates textual concepts in his/her words and selects data accurately. • Identifies verbatim material that can appropriately quoted. 		<p>Method: Access print reference materials in the library reference collection; electronic reference sources via LINCC Web</p> <p>Format: Library Scavenger Hunt and/or Online quiz</p>
<ul style="list-style-type: none"> Employs basic research strategies to effectively retrieve pertinent topical information. • Develops appropriate research plan within given timeline. • Identifies key word, synonyms and related terms for the information needed. • Selects controlled vocabulary specific to the discipline or information retrieval source. • Construct search strategy using appropriate comments for the online reference source used. 		<p>Method: Electronic reference source via LINCC</p> <p>Format: Topic Outline</p>
<ul style="list-style-type: none"> Communicates information to an audience. • Collaboration with others. • Articulates findings of research. • Uses proper citation format. 		<p>Method: Group project with selected topic, Online citation tutorial</p> <p>Format: Final Group Presentation with revised group outline and work cited page</p>
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Section 6

Name of Person Completing This Form: Jametoria Burton, MLIS

Date: December 14, 2007

SECTION 7 MUST BE COMPLETED FOR ALL GENERAL EDUCATION COURSES ONLY (exclude AA electives)

Section 7	KNOWLEDGE	Primary	Secondary	N/A	VALUE	Primary	Secondary	N/A
A.	Global and Historical Knowledge & Understanding				Intellectual honesty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends a general knowledge of the nature, origins and contributions of major civilizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Curiosity and openness to new ideas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends the workings and interrelations of personal, business and government economies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Recognition of one's own creative potential	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends political, social and economic systems and their effects upon society	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Acceptance of and respect for differences among people and cultures	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B.	Cultural and Aesthetic Knowledge and Understanding							
	• Comprehends the contributions of the arts and humanities to the human experience on a personal, national or global level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Civic Engagement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Comprehends the historical development of the arts and sciences	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lifelong Learning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Comprehends religious and cultural systems and their effects upon society	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
C.	Human Awareness and Understanding							
	• Comprehends the dynamics of human behavior and the process of increasing self-awareness, growth and development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	• Comprehends the stages of human development and the dynamics of human relationships in diverse cultures	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
	• Comprehends the factors that promote physical, mental and social well-being	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
D.	Mathematics, Science and Technology							
	• Comprehends the basic concepts and investigative processes of the natural sciences	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	• Comprehends the breadth, significance and development of the mathematical sciences	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
	• Comprehends the ways science and technology have shaped and continue to reshape human cultures and the environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

Section 8

Name of Person Completing This Form: Jametoria Burton, MLIS

Date: December 14, 2007