

FLORIDA STATE COLLEGE AT JACKSONVILLE
 COLLEGE CREDIT COURSE OUTLINE

COURSE NUMBER: HSA 2117

COURSE TITLE: Organizational Management

PREREQUISITE(S): None

COREQUISITE(S): None

STUDENT ADVISING NOTES: AA/AS Degree or Higher

CREDIT HOURS: 3

CONTACT HOURS/WEEK: 3

CONTACT HOUR BREAKDOWN:

Lecture/Discussion/Activities: Distance Learning 3 (Total - 45 Hours)

Laboratory: N/A

Other _____:

FACULTY WORKLOAD POINTS: 3

STANDARDIZED CLASS SIZE ALLOCATION: 30

CATALOG COURSE DESCRIPTION:

This course explores the customary activities of the manager. Content areas include planning, organizing, decision making, staffing and budgeting. Students will learn proven management concepts, techniques, models, and tools for managing individuals or teams with skill and ease.

SUGGESTED TEXT (S): Robbins, S., Essentials of Organizational Behavior (eighth edition). Prentice-Hall of India, 2005.

IMPLEMENTATION DATE: Fall Term, 2006 (20071)

REVIEW OR MODIFICATION DATE: Fall Term, 2008 (20091) (was HSA 2110)

COURSE TOPICS	CONTACT HOURS <u>PER TOPIC</u>
I. Introduction to Organizational Management	11
A. Definition	
B. Goals of OB	
C. Personality and emotions	
D. Motivational concepts	
E. Decision Making	
II. Groups within the organization	12
A. Foundations of group behavior	
B. Understanding work teams	
C. Communication	
D. Leadership	
E. Power and politics	
F. Conflict and negotiation	
III. The organization system	11
A. Foundations of organization structure	
B. Culture	
C. Human Resource	
D. Performance appraisal	
IV. Organizational change and development	11
A. Forces for change	
B. Change agents	
C. Resistance to change	
D. Managing change	
E. Technology	
F. Stress	
G. Innovation	
H. Implications for managers	
Total:	45

STUDENT
COMPETENCIES/OBJECTIVES

Upon completion of this course, the student will:

1. Demonstrate an understanding of the basic concepts of management and organizational behavior.
2. Apply organizational behavior concepts to the management of people and resources to achieve organizational goals.
3. Describe how organization management concepts can help make organizations more productive.
4. Discuss how knowledge of Organization management can help managers stimulate organizational innovation and change.
5. Describe the relationship between attitudes and behavior.
6. Summarize attribution theory.
7. Outline the learning process.
8. Describe the MBTI personality framework.
9. Describe ways that emotions influence work-related behavior.
10. Describe theories of motivation.
11. Explain decision making models.
12. Demonstrate an understanding of work teams.
13. Define and describe the communication process.
14. Define leadership.
15. Identify different leadership styles.
16. Define and describe power.
17. Demonstrate an awareness of how values and attitudes affect the dynamics of a group.
18. Demonstrate an awareness of how motivating others or failing to motivate others, directly affects group outcomes.
19. Analyze and enhance personal competence in communication, problem solving, decision-making and interpersonal skills.



NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

<i>Section 1</i>	
COURSE PREFIX AND NUMBER: <u>HSA 2117</u>	SEMESTER CREDIT HOURS: <u>3</u>
COURSE TITLE: <u>Organizational Management</u>	

<i>Section 2</i>		
TYPE OF COURSE: (Click on the box to check all that apply)		
<input type="checkbox"/> AA Elective	<input type="checkbox"/> AS Required Professional Course	<input type="checkbox"/> College Prep
<input type="checkbox"/> AS Professional Elective	<input type="checkbox"/> AAS Required Professional Course	<input checked="" type="checkbox"/> Technical Certificate
<input type="checkbox"/> Other _____		
<input type="checkbox"/> General Education: (For General Education courses, you must also complete Section 3 and Section 7)		

<i>Section 3 (If applicable)</i>		
INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES:		
<input type="checkbox"/> Communication	<input type="checkbox"/> Social & Behavioral Sciences	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Natural Sciences	<input type="checkbox"/> Humanities	

<i>Section 4</i>					
INTELLECTUAL COMPETENCIES:					
<input checked="" type="checkbox"/> Reading	<input type="checkbox"/> Speaking	<input checked="" type="checkbox"/> Critical Analysis	<input type="checkbox"/> Quantitative Skills	<input checked="" type="checkbox"/> Scientific Method of Inquiry	
<input checked="" type="checkbox"/> Writing	<input type="checkbox"/> Listening	<input checked="" type="checkbox"/> Information Literacy	<input checked="" type="checkbox"/> Ethical Judgment	<input checked="" type="checkbox"/> Working Collaboratively	

<i>Section 5</i>		
	LEARNING OUTCOMES	METHOD OF ASSESSMENT
•	Explain how Organizational management concepts affect organizations	Online group discussion questions, quizzes and exams, written assignments
•	Describe the relationship between satisfaction and productivity	Online group discussion questions, quizzes and exams, written assignments
•	Identify personality variables and their relationship to behavior in organizations.	Online discussion questions, team projects
•	Demonstrate an understanding of motivational concepts.	Online discussion questions. case studies
•	Discuss individual decision making styles and demonstrate how these impact organizations.	Online discussion questions, written assignments
•	Describe the roles that groups play.	Online discussion questions

•	Demonstrate an understanding of work teams.	Online discussion questions
•	Describe the communication process	Online discussion questions
•	Demonstrate an understanding of leadership	Online discussion questions, written assignments
•	Demonstrate and understanding of the organization system	Online group discussion questions, quizzes and exams, written assignments

Section 6

Name of Person Completing This Form: Neal Henning 6-01-06