

FLORIDA STATE COLLEGE AT JACKSONVILLE

COLLEGE CREDIT COURSE OUTLINE

COURSE NUMBER: FIN 2100

COURSE TITLE: Personal Finance

PREREQUISITE(S): None

COREQUISITE(S): None

CREDIT HOURS: 3

CONTACT HOURS/WEEK: 3

CONTACT HOUR BREAKDOWN:

Lecture/Discussion: 3

Laboratory:

Other _____:

FACULTY WORKLOAD POINTS: 3

STANDARDIZED CLASS SIZE
ALLOCATION: 35

CATALOG COURSE DESCRIPTION:

This course is a study of economic and personal goals including personal budgeting, credit buying, borrowing money, banking facilities, the nature of investments, life insurance, casualty insurance, medical insurance, home ownership, stocks and bonds, and retirement plans.

SUGGESTED TEXT(S): Personal Finance, Latest Edition, Winger & Frasca. Pearson & Prentice-Hall

Personal Money Management, Latest edition. Bailard, Biehl, Kaiser. SRA, publisher.

Planning Your Financial Future, Latest edition. Boone, Kurtz & Hearth. Dryden Press

Personal Finance, Latest edition. Kapoor, Olabay & Hughes. McGraw-Hill, Irwin.

IMPLEMENTATION DATE: November 14, 1987

REVIEW OR MODIFICATION DATE: Fall Term, 2002 (20031)
Fall Term, 2008 (20091) - Outline Review 2007

COURSE TOPICS	<u>CONTACT HOURS PER TOPIC</u>
I. Introduction to Financial Planning	2
II. Career Aspects	1
III. Developing Financial Statements, Plans & Budgets	3
IV. Tax Planning	2
V. Cash Management	3
VI. Credit Management	2
VII. Consumer Purchasing & Legal Protection	2
VIII. Housing	3
IX. Insurance	9
A. Property & Liability Insurance	
B. Auto Insurance	
C. Life Insurance	
D. Health & Disability Insurance	
X. Investing	11
A. Stocks	
B. Bonds	
C. Mutual Funds	
D. Real Estate	
E. Other	
XI. Retirement Planning	3
XII. Estate Planning	2

PROGRAM TITLE: Accounting Technology

COURSE TITLE: Personal Finance

CIP NUMBER: 0507.010100

LIST PERFORMANCE STANDARD ADDRESSED:

NUMBER(S): TITLES(S):

01.0 PERFORM MATH COMPUTATIONS -- The student will be able to:

- 01.04 Solve problems involving percentages and discounts using a calculator.
- 01.05 Solve problems involving comparison shopping using a calculator.
- 01.07 Solve finance charge and annual percentage rate problems using a calculator.
- 01.09 Determine whether sufficient, insufficient, or extraneous information is given for solving a problem.
- 01.14 Prepare checks and stubs.
- 01.15 Endorse checks using special endorsements.
- 01.16 Prepare deposit slip and adjust checkbook.

03.0 PERFORM ACCOUNTING ACTIVITIES -- The student will be able to:

- 03.12 Compute financial ratios.
- 03.13 Classify cost behavior patterns as fixed or variable.
- 03.16 Identify income tax terms and forms.
- 03.20 Prepare a bank reconciliation.
- 03.22 Interpret financial statements.

04.0 PERFORM COMMUNICATION ACTIVITIES -- The student will be able to:

- 04.06 Locate and record information retrieved from written resources including current business periodicals.

05.0 DEVELOP HUMAN RELATIONS SKILLS -- The student will be able to:

- 05.01 Demonstrate appropriate work habits.

07.0 PERFORM JOB APPLICATION ACTIVITIES -- The student will be able to:

- 07.01 Identify sources of employment opportunities.
- 07.03 Classify behaviors considered to be appropriate or inappropriate in a job interview situation.
- 07.05 Compose and type a letter of application and a resume.
- 07.07 Demonstrate job interview skills.

09.0 PERFORM CONSUMER ECONOMIC ACTIVITIES -- The student will be able to:

- 09.01 Identify basic concepts of the American economic system.
- 09.02 Identify basic types and sources of consumer credit.

10.0 PERFORM DECISION MAKING ACTIVITIES -- The student will be able to:

- 10.01 List the steps in problem solving.



NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

Section 1	SEMESTER CREDIT HOURS (CC): _____
COURSE PREFIX AND NUMBER: _____	CONTACT HOURS (NCC): _____
COURSE TITLE: _____	

Section 2
TYPE OF COURSE: (Click on the box to check all that apply)

<input type="checkbox"/> AA Elective	<input type="checkbox"/> AS Required Professional Course	<input type="checkbox"/> College Prep
<input type="checkbox"/> AS Professional Elective	<input type="checkbox"/> AAS Required Professional Course	<input type="checkbox"/> Technical Certificate
<input type="checkbox"/> Other _____	<input type="checkbox"/> PSAV	<input type="checkbox"/> Apprenticeship
<input type="checkbox"/> General Education: (For General Education courses, you must also complete Section 3 and Section 7)		

Section 3 (If applicable)
INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES:

<input type="checkbox"/> Communications	<input type="checkbox"/> Social & Behavioral Sciences	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Natural Sciences	<input type="checkbox"/> Humanities	

Section 4
INTELLECTUAL COMPETENCIES:

<input type="checkbox"/> Reading	<input type="checkbox"/> Speaking	<input type="checkbox"/> Critical Analysis	<input type="checkbox"/> Quantitative Skills	<input type="checkbox"/> Scientific Method of Inquiry
<input type="checkbox"/> Writing	<input type="checkbox"/> Listening	<input type="checkbox"/> Information Literacy	<input type="checkbox"/> Ethical Judgment	<input type="checkbox"/> Working Collaboratively

Section 5	LEARNING OUTCOMES	METHOD OF ASSESSMENT
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Section 6
Name of Person Completing This Form: _____ Date: _____