

FLORIDA STATE COLLEGE AT JACKSONVILLE

COLLEGE CREDIT COURSE OUTLINE

COURSE NUMBER: FES 3015

COURSE TITLE: Advanced Fire Administration

PREREQUISITE(S): None

COREQUISITE(S): None

STUDENT ADVISING NOTES: Junior Level Status or Above

CREDIT HOURS: 3

CONTACT HOURS/WEEK: 3

CONTACT HOUR BREAKDOWN:

 Lecture/Discussion: 3

 Laboratory:

 Other _____:

FACULTY WORKLOAD POINTS: 3

STANDARDIZED CLASS SIZE ALLOCATION: 30

CATALOG COURSE DESCRIPTION:

This course examines organizational and leadership tools for fire service administrators, including approaches to administration, core skills, planning and implementation, leading change, and community risk management

SUGGESTED TEXT(S): Advanced Fire Administration Course Guide, National Fire Academy

IMPLEMENTATION DATE: Fall Term, 2006

REVIEW OR MODIFICATION DATE: Spring Term, 2007 (20072)

COURSE TOPICS	CONTACT HOURS <u>PER TOPIC</u>
I. Introduction	5
II. The Fire Service Administrator- A Community Approach	6
A. Role of the fire/EMS department as a part of the community government and comprehensive plan. B. Identify local, state and national organizations that will be beneficial to your department. C. Describe how to have a proactive role in local, state and national organization	
III. Core Skills	8
A. Identify the core skill essential to administrative success. B. Describe the key elements of successful communications C. discuss the components and styles of Leadership	
IV. Planning and Implementation	8
V. Leading Change	8
VI. Community Risk Management	7
VII. Where Do We Go From Here?	3



NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

<i>Section 1</i>		SEMESTER CREDIT HOURS: <u>3</u>
COURSE PREFIX AND NUMBER: <u>FES 3015</u>		
COURSE TITLE: <u>Advanced Fire Administration</u>		
<i>Section 2</i>		
TYPE OF COURSE: (Click on the box to check all that apply)		
<input type="checkbox"/> AA Elective	<input type="checkbox"/> AS Required Professional Course	<input type="checkbox"/> College Prep
<input type="checkbox"/> AS Professional Elective	<input type="checkbox"/> AAS Required Professional Course	<input type="checkbox"/> Technical Certificate
<input checked="" type="checkbox"/> Other <u>BAS Required Professional Course</u>		
<input type="checkbox"/> General Education: (For General Education courses, you must also complete Section 3 and Section 7)		
<i>Section 3 (If applicable)</i>		
INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES:		
<input type="checkbox"/> Communications	<input type="checkbox"/> Social & Behavioral Sciences	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Natural Sciences	<input type="checkbox"/> Humanities	
<i>Section 4</i>		
INTELLECTUAL COMPETENCIES:		
<input checked="" type="checkbox"/> Reading	<input checked="" type="checkbox"/> Speaking	<input checked="" type="checkbox"/> Critical Analysis
<input checked="" type="checkbox"/> Writing	<input checked="" type="checkbox"/> Listening	<input type="checkbox"/> Information Literacy
<input type="checkbox"/> Quantitative Skills	<input checked="" type="checkbox"/> Scientific Method of Inquiry	<input checked="" type="checkbox"/> Ethical Judgment
<input checked="" type="checkbox"/> Working Collaboratively		
<i>Section 5</i>		
	LEARNING OUTCOMES	METHOD OF ASSESSMENT
• 1	describe how to have a proactive role in local, state, and national organizations	exam
• 2	describe strategies to ensure success	exam
• 3	List and describe the steps involved in the situational appraisal version of the scientific method	exam
• 4	Identify the current and future security concerns regarding document storage and integrity	exam
• 5	identify models of change commonly used in organizations	exam
• 6	identify the major steps of a community risk analysis	exam
• 7	discuss economic incentives that encourage fire prevention	exam
• 8	describe the concept of "incremental change" within public context	exam
<i>Section 6</i>		
Name of Person Completing This Form: <u>Rick Nelson</u>		Date: <u>8-18-2005</u>