

FLORIDA STATE COLLEGE AT JACKSONVILLE

COLLEGE CREDIT COURSE OUTLINE

COURSE NUMBER:	EEC 2526
COURSE TITLE:	Child Care and Education Programming
PREREQUISITE(S):	EEC 2523
COREQUISITE(S):	None
CREDIT HOURS:	3
CONTACT HOURS/WEEK:	3
CONTACT HOUR BREAKDOWN:	
Lecture/Discussion:	3
Laboratory:	
Other _____:	
FACULTY WORKLOAD POINTS:	3
STANDARDIZED CLASS SIZE ALLOCATION:	30
CATALOG COURSE DESCRIPTION:	
This early childhood course is designed to provide Advanced Level Director Credential training on developmentally and culturally appropriate environment and curriculum; professional standards; child observation, assessment, documentation and referral; health, safety and nutrition practices; and alliances with families.	
SUGGESTED TEXT(S):	Decker, Celia A. and John R. Decker <u>Planning and Administering Early Childhood Programs</u> , 7 th Ed. Upper Saddle River, NJ: Prentice Hall, 2001.
IMPLEMENTATION DATE:	Fall Term, 2003 (20041)
REVIEW OR MODIFICATION DATE:	Fall Term, 2008 (20091) - Outline Review 2007

COURSE TOPICS	<u>CONTACT HOURS PER TOPIC</u>
I. Developmentally and Culturally Appropriate Environment and Curriculum	9
II. Professional Standards	9
III. Child Observation, Assessment, Documentation, and Referral	9
IV. Health, Safety, and Nutrition Practices	9
V. Alliances with Families	9

PROGRAM TITLE: Early Childhood Management
 COURSE TITLE: Child Care and Education Programming
 CIP NUMBER: 0420.020300

LIST PERFORMANCE STANDARD ADDRESSED:

NUMBER(S): TITLES(S):

- 01.0 PLAN, ESTABLISH AND MAINTAIN ACTIVITIES THAT SUPPORT CHILDREN'S SAFETY. The student will be able to
- 01.01 Plan, organize and guide safety awareness activities.
 - 01.02 Identify unsafe equipment and make minor repairs.
- 02.0 PLAN, ESTABLISH AND MAINTAIN ACTIVITIES THAT SUPPORT CHILDREN'S HEALTH. --The student will be able to:
- 02.01 Plan, organize and guide cleanliness awareness (sanitation) activities.
 - 02.02 Plan, organize and guide nutrition awareness activities.
 - 02.03 Plan, organize and guide personal hygiene awareness activities.
 - 02.06 Identify recommended daily nutritional requirements for children between birth and twelve years of age.
 - 02.07 Plan, organize and guide age-appropriate food preparation activities.
- 03.0 PLAN, ESTABLISH AND MAINTAIN A LEARNING ENVIRONMENT FOR ALL CHILDREN. --The student will be able to:
- 03.02 Identify appropriate and safe manipulative equipment for children.
 - 03.04 Demonstrate ways to create and maintain a responsive environment
 - 03.07 Describe facility modifications and special equipment needs for varying exceptionalities.
 - 03.09 Plan a daily schedule for a child care center to accommodate children's changing needs and to provide a sense of orderly routine.
 - 03.10 Plan and implement program lesson plans, unit plans and schedules.
 - 03.11 Plan, organize and guide age-appropriate special events.
 - 03.12 Utilize curriculum materials in planning activities.
 - 03.13 Plan, organize and guide transition routines.
 - 03.14 Identify materials and equipment needed to operate a child care center.
- 04.0 SUPERVISE THE GUIDANCE OF PHYSICAL DEVELOPMENT OF YOUNG CHILDREN. -- The student will be able to:
- 04.01 Identify the physical development of infants and children, ages one to twelve.
- 05.0 SUPERVISE THE GUIDANCE OF THE INTELLECTUAL DEVELOPMENT OF YOUNG CHILDREN. - The student will be able to:
- 05.01 Identify the intellectual development of infants and children, ages one to twelve.

LIST PERFORMANCE STANDARD ADDRESSED: (continued)

NUMBER(S): TITLES(S):

06.0 SUPERVISE THE GUIDANCE OF SOCIAL AND EMOTIONAL DEVELOPMENT OF YOUNG CHILDREN -

The student will be able to:

06.01 Identify the social and emotional development of infants and children, ages one to twelve.

09.0 MANAGE AND INTERPRET CLASSROOM OBSERVATION AND RECORDING METHODS -- The student will be able to:

09.02 Identify types of observations and recording methods.

09.04 Discuss the confidentiality of observation information.

09.05 Complete observational checklists related to the physical, intellectual, social, and emotional development of children.

09.06 Complete an anecdotal record of a child.

09.07 Keep a diary-type record of a child over a given period of time.

09.08 Design individual learning prescriptions..

09.09 Write a child study using diary-type records.

10.0 MAINTAIN PROFESSIONALISM -- The student will be able to:

10.02 Protect the privacy of the child and family.

10.03 Maintain confidentiality of information obtained about children.

10.04 Discuss the importance of never discussing the child in his or her presence.

10.05 Identify organizations and agencies that provide services and assistance to exceptional children.

11.0 SUPERVISE THE MAINTENANCE OF A SAFE, CLEAN AND HEALTHY ENVIRONMENT FOR YOUNG CHILDREN. -- The student will be able to:

11.01 Identify potential safety hazards in a child care facility and describe practices to prevent accidents.

11.02 Identify ways care givers teach children the safe way to do things.

11.03 Outline the steps to be taken in case of accident and injury to a child.

11.05 Identify fire regulations and procedures.

11.06 Develop and practice evacuation procedures.

11.07 Recognize childhood illnesses.

11.08 Identify and practice communicable disease control in group settings.

11.10 List issues to consider when planning meals and snacks based on the established meal patterns for child care programs.

11.11 Plan, prepare and service nutritious snacks and meals for children that contribute to meeting total daily nutritional intake.

11.12 Plan, prepare and service age-appropriate foods.

11.13 Plan, organize and guide mealtime routines.

12.0 ESTABLISH POSITIVE COMMUNICATIONS WITH THE FAMILY -- The student will be able to:

12.02 Describe ways for child care personnel to effectively communicate with parents.

12.03 Discuss the need for planned conferences and identify the child care manager's role in conducting an effective parent conference.

12.04 Plan for, organize and implement parent involvement activities.

12.05 Identify the kinds of activities, meetings and learning appropriate for parent involvement.

LIST PERFORMANCE STANDARD ADDRESSED: (continued)

- | NUMBER(S): | TITLES(S): |
|------------|--|
| 12.06 | Develop a plan for keeping parents informed about center activities, child development, managing children, and good child-rearing practices. |
| 12.07 | Provide child progress reports to parents. |
| 12.08 | Devise methods for sharing center resources with parents. |
| 12.09 | Identify common problems involving parents in centers and discuss ways to make parents aware of and willing to help solve these problems. |
| 12.10 | Describe ways child care personnel can be supportive of the parents' efforts with the child. |
| 12.11 | Discuss occasions when center staff personnel will need to communicate with parents of children who attend the center program. |
| 12.12 | Identify components to be included in child center policies and develop a written child care policy which could be given to parents. |
| 12.14 | Discuss information that should be available to parents and community members concerning child care programs. |
| 13. 0 | <u>IDENTIFY AND REPORT CHILD ABUSE AND NEGLECT IN ACCORDANCE WITH STATE REGULATIONS</u>
-- The student will be able to: |
| 13.01 | Define physical abuse, physical neglect, sexual abuse and emotional maltreatment as defined by Florida Law. |
| 13.07 | Identify current legislation that deals with child abuse and neglect. |
| 13.08 | Identify local community resources that provide help for the abuse and the abuser. |
| 14. 0 | <u>DESCRIBE THE VARIOUS TYPES OF CHILD CARE PROGRAMS</u> -- The student will be able to: |
| 14.08 | Identify criteria for evaluation of children's programs. |
| 14.10 | Identify and evaluate classroom setup. |
| 14.11 | Identify and evaluate daily schedules. |
| 14.12 | Identify recommended materials and equipment. |
| 14.13 | Identify and evaluate planned experiences and activities. |
| 14.14 | Identify classroom management techniques. |
| 14.15 | Identify and practice communication techniques. |
| 15. 0 | <u>DEVELOP A FOOD SERVICE PROGRAM TO MEET THE NUTRITIONAL NEEDS OF CHILDREN</u> - The student will be able to: |
| 15.03 | Discuss planning meals according to patterns from the State of Florida Minimum Standards for Child Care Program. |
| 15.04 | Post weekly menus. |
| 16. 0 | <u>CARRY OUT LEGAL AND PROFESSIONAL RESPONSIBILITIES RELATED TO THE TOTAL PROGRAM.</u> --
The student will be able to |
| 16.02 | Develop a maintenance program for equipment, tools and supplies. |
| 16.04 | Describe procedure for caring for the sick. |
| 16.05 | Identify medical forms that must be filed in the center. |
| 16.06 | Identify procedures for administering medications. |
| 16.17 | Describe how supervision for quality staff performance is best achieved. |
| 16.22 | Identify age appropriate resource materials, equipment and supplies. |
| 16.23 | Plan for an organized learning environment for maximum effectiveness. |

LIST PERFORMANCE STANDARD ADDRESSED: (continued)

NUMBER(S): TITLES(S):

17.0 DEMONSTRATE KNOWLEDGE OF STATE AND LOCAL RULES AND REGULATIONS WHICH GOVERN

CHILD CARE-- The student will be able to:

17.10 Identify the role and responsibility of child care personnel in observing and reporting suspected child abuse and neglect.

21.0 DEMONSTRATE NETWORKING SKILLS -- the student will be able to:

21.01 Define networking and collaboration.

21.03 List ways of collaborating with other agencies in the community that could impact a child care facility.



NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

Section 1	
COURSE PREFIX AND NUMBER: <u>EEC 2526</u>	SEMESTER CREDIT HOURS (CC): <u>3</u> CONTACT HOURS (NCC): _____
COURSE TITLE: <u>Child Care and Education Programming</u>	

Section 2

TYPE OF COURSE: (Click on the box to check all that apply)

<input type="checkbox"/> AA Elective	<input type="checkbox"/> AS Required Professional Course	<input type="checkbox"/> College Prep
<input checked="" type="checkbox"/> AS Professional Elective	<input type="checkbox"/> AAS Required Professional Course	<input type="checkbox"/> Technical Certificate
<input type="checkbox"/> Other _____	<input type="checkbox"/> PSAV	<input type="checkbox"/> Apprenticeship

General Education: (For General Education courses, you must also complete Section 3 and Section 7)

Section 3 (If applicable)

INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES:

<input type="checkbox"/> Communications	<input type="checkbox"/> Social & Behavioral Sciences	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Natural Sciences	<input type="checkbox"/> Humanities	

Section 4

INTELLECTUAL COMPETENCIES:

<input checked="" type="checkbox"/> Reading	<input checked="" type="checkbox"/> Speaking	<input checked="" type="checkbox"/> Critical Analysis	<input type="checkbox"/> Quantitative Skills	<input type="checkbox"/> Scientific Method of Inquiry
<input checked="" type="checkbox"/> Writing	<input checked="" type="checkbox"/> Listening	<input checked="" type="checkbox"/> Information Literacy	<input checked="" type="checkbox"/> Ethical Judgment	<input checked="" type="checkbox"/> Working Collaboratively

Section 5	
LEARNING OUTCOMES	METHOD OF ASSESSMENT
• Students will demonstrate the ability to conduct research via internet, magazine and journal articles, and other resources and put information together in a logical and concise report	Students will be assessed through use of rubrics defining the standards for written reports on research in early childhood management
• Students will demonstrate problem solving abilities by identifying and describing current information on developmentally and culturally appropriate environment and environment and professional standards	Students will be assessed through short papers and a final exam on course topics
• Students will demonstrate the ability to plan, establish and maintain activities which support implementation of child observation practices, assessment, documentation and referral; implementation of health, safety and nutrition practices; and alliances with families	Students will be assessed through rubrics measuring standards for a resource file or portfolio addressing management strategies
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Section 6

Name of Person Completing This Form: Carole Byrd Date: 11/16/2007