

FLORIDA STATE COLLEGE AT JACKSONVILLE

COLLEGE CREDIT COURSE OUTLINE

COURSE NUMBER:	AVM 2941
COURSE TITLE:	Aviation Operations Internship
PREREQUISITE(S):	None
COREQUISITE(S):	None
CREDIT HOURS:	3
CONTACT HOURS/WEEK:	3
CONTACT HOUR BREAKDOWN:	Average of 9 per week, total of 135 for term
Lecture/Discussion:	
Laboratory:	
Other - On the job experience	Average of 8 (120 for term)
Job related report/s/	Average of 1 (15 for term)
FACULTY WORKLOAD POINTS:	Calculated on the # of students in the internship
STANDARDIZED CLASS SIZE ALLOCATION:	Open
CATALOG COURSE DESCRIPTION:	
	This discipline related internship provides students with meaningful work experience in a chosen career field. The student will be exposed to business competencies such as finance, training, business, legal and public relations aspects of Airport Management and/or Aviation Business Management. The course is designed to allow students to learn on the job as part of their educational program of study. (3 Credits, 180 contact hours on the job during the term with additional work/reporting required off the job site.)
SUGGESTED TEXT(S):	None. All material and study guides furnished by on-site facilities.
IMPLEMENTATION DATE:	October 8, 1984
REVIEW OR IMPLEMENTATION DATE:	Fall Term, 2002 (20031) Summer Term, 2007 (20073) Fall Term, 2008 (20091) - Outline Review 2007

COURSE TOPICS

CONTACT HOURS
PER TOPIC

I. Job Search to include resume and cover letter preparation, contacts with employer(s), interviews and contact agreement development.	
II. Discipline Related Work Experience	180 (Minimum)
III. Reporting and Evaluation	15 (Minimum)

PROGRAM TITLE: Aviation Operations
COURSE TITLE: Aviation Operations Internship
CIP NUMBER: 1649.010400

LIST PERFORMANCE STANDARD ADDRESSED:

NUMBER(S): TITLES(S):

13.0 DEMONSTRATE EMPLOYABILITY SKILLS - The student will be able to:

- 13.01 Conduct a job search.
- 13.02 Secure information about a job.
- 13.03 Identify documents which may be required when applying for a job interview.
- 13.04 Complete a job application form correctly.
- 13.05 Demonstrate competence in job interview techniques.
- 13.06 Identify or demonstrate responses to criticism from employer, supervisor or other employees.
- 13.07 Identify acceptable work habits.

Other performance standards will be assigned by program manager/s/ and internship supervisor/s/ as determined by discipline and specific job/task assignments.

PROGRAM TITLE: Professional Pilot Technology
COURSE TITLE: Aviation Operations Internship
CIP NUMBER: 1649.010200

LIST PERFORMANCE STANDARDS ADDRESSED

NUMBERS(S): TITLE(S):

01.0 DEMONSTRATE AN UNDERSTANDING OF SAFE AND EFFECTIVE WORK PRACTICES—The student will be able to:

- 01.01 Demonstrate an awareness and understanding of health and safety hazards, prevention and correction of environmental problems and know the solutions unique to the industry.
- 01.02 Demonstrate an awareness and understanding of fueling operations.
- 01.03 Demonstrate an understanding of situation awareness.
- 01.04 Demonstrate an awareness and understanding of fire hazards and the ability to control and extinguish fires.
- 01.05 Demonstrate an awareness and understanding for the need of safety devices, controls, guards and equipment.

03.0 UNDERSTAND AND EXPLAIN FEDERAL AVIATION ADMINISTRATION REGULATIONS—The student will be able to:

- 03.01 Explain major portion of Parts 1, 61, 67, 91, 135 of the Federal Aviation Regulations and the organization, function and reporting procedures of the NTSB.

09.0 DEMONSTRATE EFFECTIVE COMMUNICATION SKILLS—The student will be able to:

- 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
- 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
- 09.03 Read and follow written and oral English instructions.
- 09.04 Answer and ask questions coherently and concisely.
- 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
- 09.06 Demonstrate telephone/communication skills.
- 09.07 Demonstrate knowledge and use of appropriate computer skills.
- 09.08 Demonstrate interpersonal skills.



NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

<i>Section 1</i>	
COURSE PREFIX AND NUMBER: <u>AVM 2941</u>	SEMESTER CREDIT HOURS: <u>3</u>
COURSE TITLE: <u>Aviation Operations Internship</u>	

Section 2

TYPE OF COURSE: (Click on the box to check all that apply)

<input type="checkbox"/> AA Elective	<input checked="" type="checkbox"/> AS Required Professional Course	<input type="checkbox"/> College Prep
<input checked="" type="checkbox"/> AS Professional Elective	<input type="checkbox"/> AAS Required Professional Course	<input type="checkbox"/> Technical Certificate
<input type="checkbox"/> Other _____		
<input type="checkbox"/> General Education: (For General Education courses, you must also complete Section 3 and Section 7)		

Section 3 (If applicable)

INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES:

<input type="checkbox"/> Communications	<input type="checkbox"/> Social & Behavioral Sciences	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Natural Sciences	<input type="checkbox"/> Humanities	

Section 4

INTELLECTUAL COMPETENCIES:

<input checked="" type="checkbox"/> Reading	<input checked="" type="checkbox"/> Speaking	<input checked="" type="checkbox"/> Critical Analysis	<input type="checkbox"/> Quantitative Skills	<input type="checkbox"/> Scientific Method of Inquiry
<input checked="" type="checkbox"/> Writing	<input checked="" type="checkbox"/> Listening	<input type="checkbox"/> Information Literacy	<input checked="" type="checkbox"/> Ethical Judgment	<input checked="" type="checkbox"/> Working Collaboratively

<i>Section 5</i>	
LEARNING OUTCOMES	METHOD OF ASSESSMENT
• Demonstrate employability skills.	Insternship supervisor evaluation
• Demonstrate the ability to working collaboratively in the aviation industry.	Insternship supervisor evaluation
• Demonstrate an understanding of effective communication skills in the industry.	Internship supervisor evaluation and written paper
• Demonstrate the ability to complete assigned tasks following appropriate regulations and procedures.	Internship supervisor evaluation and written paper
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Section 6

Name of Person Completing This Form: _____ Date: _____